

# Edmonton Art Club Policies

## Revised November 2020



## Members

- a. *Disability Membership* applies only to a written, confirmed, medical condition.
- b. *Active members* automatically default to affiliate status when they fail to attend meetings for one calendar year.
  - Re-instatement of Active Membership status requires re-qualifying by attending 5 meetings and participating in 5 critiques within the calendar year in which full dues are paid. Re-applying members must notify the executive in writing of their intention to reinstate to Active Membership status.
- c. *Criteria for Honorary Membership:*
  - Has participated in the EAC for a minimum of 15 years;
  - Assisted the EAC in an executive position for at least one term and/or chaired a committee for at least three terms;
  - Consideration of outstanding performance in the EAC;
  - Zero to three Honorary Memberships may be granted each year, as decided by the executive;
  - Final decisions for honorary memberships shall be made by the executive.

## Fees

- a. active members \$75 yearly
  - Affiliate members \$50 yearly
  - Honorary members – no charge
  - Disability members – as reviewed by executive
  - Mailing of newsletter \$25.00 yearly
- b. Fees are due by the February meeting of the current year.
- c. Members who have not paid their fees by February 28 are ineligible to participate in EAC exhibitions.
- d. Members who have not paid their fees by September are withdrawn.
- e. Renewals for membership will be posted in December's newsletter.

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### Duties of Officers

#### Treasurer:

- a. At each AGM the treasurer will bring a recommendation of fees.
- b. An outside audit includes an audit performed by two persons excluding the treasurer.
- c. An Honorarium may be paid as approved by the executive.

### Committees:

#### Critic Organizer:

- a. shall engage a critic for each general meeting as necessary.
- b. shall maintain a record of critics and their payment.
- c. The honorarium for the critic shall be determined by the executive.

#### Newsletter:

- a. shall be comprised of an editor, writer(s) and distribution/production.
- b. The editor oversees the production of 10 issues per year.
- c. This committee requires computer skills.

#### Publicity:

- a. shall access free venues for publicity for upcoming events.
- b. shall oversee the creation of posters, invitations and flyers as required.

#### Social Convener:

- a. shall ensure that coffee, tea and refreshments are available at the meetings.

#### Historian :

- a. shall compile information on past and present members.
- b. shall keep records of all group shows and individual artists' shows.
- c. shall keep up to date a scrapbook of interesting articles and events on all members past and present.
- d. shall keep biographies up to date.
- e. shall give information on past and present members as requested.
- f. shall store all records.

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### Grants:

- a. shall work with the treasurer to investigate and apply for all relative grants.
- b. two members are required for this committee.

### Website:

- a. shall maintain and update the website and handle website inquiries.
- b. The website manager shall train future replacements as required.
- c. Advanced computer skills are required for this committee.

### Scholarship:

- a. shall ensure that applications for the Card/Alling and Mildred Nelson scholarships are made available at the appropriate time to the membership. Applications are available on the web site.
- b. shall acquire an independent juror for reviewing applications for a two year term. An honorarium is paid to the critic each year.
- c. shall ensure certificates are available for successful candidates.
- d. shall be responsible for the June program and the awarding of scholarships.
- e. shall be comprised of at least 2 active members both of whom are past scholarship recipients. One member of this committee is replaced each year.
- f. Term of office for this committee shall be two years with an overlap of junior and senior members.
- g. The scholarship committee shall be appointed with the approval of the EAC membership.
- h. No member can receive both scholarships simultaneously. The receipt of ascholarship precludes the award of the same scholarship for ten years (during this 10 year period, the awarding of the other scholarship is permitted.)
- i. Applications must be submitted in hard copy with reproductions of work 8" x 10" showing correct colours.

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### Edmonton Art Club Show Information

Eligibility for Edmonton Art Club shows requires five attendances and five pieces of recent and original artwork submitted at the monthly meetings for critique during the twelve months prior to each show. You are allowed to bring only one piece of artwork per meeting for critique. A list of eligible members will be provided by the secretary prior to the club's shows. Honorary members are exempt from attendance and critique requirements. Disabled members are exempt from attendance, but must meet critique requirements.

#### a. Open Shows

As venue hanging space varies, the criteria for artwork (size and number of pieces) will be determined by the show co-ordinator and his/her committee and by EAC membership.

#### b. Juried Shows

The goal of the Edmonton Art Club is to hold two juried shows each year. The jury, selected by the show manager, may include invited professional artists, curators, art instructors, and Art Club members. Juried pieces shall be the only works exhibited in these shows. The number of pieces to be submitted by eligible members to juried shows (usually three) will be specified by the executive. Members submitting fewer works will not be eligible to show.

Artwork submitted must be completed within 2 years of the show date and must not have been shown previously in any exhibition or gallery in Edmonton. The maximum number of pieces selected will depend on the quality of the work, as determined by the jury, and on the show space available. The Jury's selection will be final. Artwork that has been juried but rejected will be eligible for submission to future shows.

At one annual juried show, the critic may present the Award of Excellence and two Honourable Mention awards.

An entry fee may be required for juried shows to cover the honorarium paid to the critic and to cover other expenses incurred.

### Dptychs, Triptychs, Miniatures & Three Dimensional Artwork

- a. A diptych or a triptych would count as only one piece for jurying.
- b. Should miniatures be accepted in lieu of full-sized pieces, the size of the painting should be restricted to 5" x 7" (image size) or smaller. The required number of miniatures to be submitted for jurying shall be equal to twice the specified number of full sized pieces. A mix of full-sized pieces and miniatures will not be accepted.
- c. Members intending to submit three-dimensional work should check with the show manager during the planning stages of the event, concerning the availability of display cases at the venue.

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### Fees and Commissions

- a. To be eligible for any show, members must pay their fees in full. Membership dues are payable yearly in January. In accordance with the EAC policies under Members (1.d.c.), “Members who have not paid their fees by March 31 are ineligible to participate in EAC exhibitions.”
- b. When required, a pre-determined, non refundable hanging fee is payable upon submission of works to be shown.
- c. When the EAC exhibits at a commercial gallery, purchases are made through the gallery, which then pays the artist after deducting their commission. The club does not charge a commission on work sold in a commercial gallery.
- d. When required, the EAC may charge a predetermined commission on works sold at venues other than commercial galleries.

### Security and Supervision

When the venue selected by the EAC does not have any provisions for security or supervision of the show, participating members are required to take their turn, or make arrangements for a replacement, to supervise the show during viewing hours.

### Liability and Insurance

- a. As a condition of entering the show, participants agree that the EAC will not be held liable for damage, loss or theft of their artwork.
- b. Participants shall be responsible for obtaining adequate insurance coverage for their artwork.

### Framing

Paintings must be framed and matted in a manner appropriate to the medium and to gallery standards. Exception to this rule is the use of “gallery” canvas whereby the edges are painted.